



# Halebank Church of England Primary School

## Positive Behaviour Policy

### **Aims and objectives**

It is a primary aim of our school that every member of the school community feels valued and respected, and is treated fairly. We are a caring community, whose Christian ethos is built on mutual trust and respect for all.

At the heart of our school lie eight key Christian values:

*Love, friendship, thankfulness, peace, faith, hope, justice and respect*

The school's behaviour policy is designed to support the way in which all members of the school can learn and work together. It aims to promote a calm environment in which everyone feels happy, safe and secure.

*At Halebank we believe that:*

- Everyone should have the opportunity to learn in a Christian environment where they feel valued, safe and happy
- Everyone is responsible for their own behaviour and for making their own choices
- Appropriate, responsible behaviour and good work should always be recognised, rewarded and celebrated
- Everyone should show respect for others in order to gain respect for oneself
- Every lesson is a fresh start
- The problem is the problem (not the person)

### **Our Rules**

The school's behaviour system operates around four rules which we expect all members of the school community to adhere to:

- 1) *We are kind*
- 2) *We are respectful*
- 3) *We are safe*
- 4) *We are ready*

These rules are displayed prominently in all classrooms and are referenced throughout the school day. Pupils are recognised as 'Halebank Heroes' and rewarded when they are observed following the rules.

Wherever possible, staff seek to praise in public (PIP) and reprimand in private (RIP).

## Rewards

The school's rewards include the following:

- attention drawn to good behaviour
- verbal praise; a simple 'well done'
- class recognition boards
- house points
- recognition as a 'Star of the Week'
- class rewards such as non-uniform days
- certificates and notes home
- visits to other members of staff, including the headteacher

## Consequences

These steps will be followed if a child chooses not to follow the school rules:

1. **Redirection:** gentle encouragement, a 'nudge' in the right direction and/or small act of kindness.
2. **Reminder:** a reminder of the expectations (kind, respectful, safe and ready) delivered privately wherever possible, repeated if necessary. Staff will take the initiative in order to keep matters at this stage using de-escalation techniques.
3. **Caution:** a clear verbal caution, delivered privately wherever possible, making the pupil aware of his/her behaviour and clearly outlining the choices available and the consequences.
4. **Time out (in the classroom):** a chance for the pupil to reflect on his/her behaviour away from others. Staff will speak privately and give him/her a final opportunity to make an appropriate choice. The amount of time offered for reflection will depend upon a pupil's age/situation.
5. **Time out (in an alternative classroom/space):** an opportunity for a pupil to spend time in another setting to reflect further and complete the work set. The amount of time will depend upon a pupil's age/situation.
6. **Time out (with the headteacher/deputy headteacher):** an opportunity to discuss the problem further with either Mr Harley or Mrs Bennett.

If a pupil requires time out, this will be logged on the class tracking sheet and as a behaviour-related alert on CPOMS. Steps 4 to 6 will be followed by a restorative conversation and, if necessary, a consequence (eg. loss of break time to complete work not completed).

If persistent disruptive behaviour occurs, the above steps may not be followed in sequence and support from the headteacher and/or deputy headteacher will be given. Personalised behaviour strategies/programmes may be in place to support pupils who need additional support in terms of behaviour management (see SEND information).

## Responsibilities

It is the role of staff members to:

- provide clear and consistent routines
- have high expectations of achievement and behaviour
- be constructive and positive
- be clear and specific about acceptable and unacceptable behaviour
- be well prepared

- ensure instructions and explanations are clear
- begin lessons on time
- set work appropriate to children's abilities
- provide relevant, purposeful and varied learning activities
- keep the classroom tidy and stimulating
- apply the school's behaviour policy firmly, uniformly and consistently
- give and receive respect

Parents and carers can help by:

- expecting the same standards of behaviour at home
- supporting staff if behaviour is poor in school
- celebrating good behaviour and success

All pupils are expected to:

- follow the school rules
- work hard, do their best and complete work set
- follow instructions the first time
- be tidy and organised

### **Use of Reasonable Force**

If necessary, reasonable force may be used to prevent pupils from hurting themselves or others, from damaging property or from causing disorder. In this situation, action taken will be proportionate and necessary; the professional judgement of the staff member concerned will be used.

Reasonable force may be necessary to:

- remove a persistently disruptive pupil from the classroom where they have refused to follow instructions
- prevent a pupil behaving in a way that disrupts a school event or a school trip or visit
- prevent a pupil leaving the classroom where allowing the pupil to leave would risk their safety or lead to behaviour that disrupts the behaviour of others
- prevent a pupil from attacking a member of staff or another pupil, or to stop a fight in the playground
- restrain a pupil at risk of harming themselves through physical outbursts

Examples taken from *The use of reasonable force: Advice for headteachers, staff and governing bodies* DfE, July 2013

[www.gov.uk/government/publications/use-of-reasonable-force-in-schools](http://www.gov.uk/government/publications/use-of-reasonable-force-in-schools)

### **Team Teach**

The school's positive strategies for managing pupil behaviour are supported by Team Teach training. This was completed most recently in February 2019 and equipped staff with a range of verbal and non-verbal de-escalation strategies, and simple and safe positive handling techniques.

### **Special Educational Needs and Disabilities (SEND)**

The school recognises its legal duty under the Equality Act 2010 and the SEN Code of Practice to prevent pupils with a protected characteristic from being at a disadvantage. Consequently, our approach to challenging behaviour may be personalised to cater for the needs of the pupil.

The school's SENDCo will evaluate a pupil who exhibits challenging behaviour to determine whether he/she has any underlying needs that are not currently being met. Where necessary, support and advice will also be sought from specialist teachers, an educational psychologist, medical practitioners and/or others, to identify or support specific needs. The SENDCo and class teacher will develop a behaviour support plan to enable the child's needs to be met, this will be shared and reviewed on a regular basis with the parents.

## **Covid-19 Addendum**

Under guidance issued by the DfE on 14<sup>th</sup> May 2020, primary schools have been asked to amend their behaviour policies in order to cover elements of the return to school after Covid-19 that may require an alteration to routines, practice and policy. It is envisioned that these amendments will remain in school policies for as long as required for social-distancing purposes.

### *Altered routines for arrival or departure*

There will be 'staggered' arrangements in place for the start and end of the school day to enable families to keep 2m apart and to avoid congestion on the school grounds. Access onto the site will be via Baguley Avenue with the Heathview Road gate being used for exiting. Access to school will be via external classroom doors.

### *School instructions on hygiene, such as handwashing and sanitising*

Posters are displayed around the school site to remind all pupils and adults about required handwashing routines. Regular, supervised handwashing sessions are provided throughout the school day, including snack/break and lunch times.

### *Instructions on who pupils can socialise with at school*

Pupils are grouped in small learning and socialising 'bubbles'. Each bubble is taught separately and there is no direct contact between groups (including staff).

### *Movement around the school*

Markers and arrows indicate the one way systems that are in place on the main corridor and in the school hall. Markers are used to support social distancing when pupils are required to queue.

### *Coughing and sneezing*

Pupils are asked to follow the 'catch it, bin it, kill it' approach when using tissues. They are reminded about the need to cough/sneeze into a tissue and to avoid touching their mouths, noses and eyes with their hands.

### *Reporting symptoms of coronavirus to an adult*

Pupils are informed of the school's procedure should they feel unwell or display any Covid-19 symptoms.

### *Equipment and resources*

No equipment is shared. All pupils have a tray containing their own resources. Drinking bottles are filled at home, used in school and then taken home for washing and refilling. The water fountain and cloakrooms are not in use.

### *Toilets*

Use of the toilets is timetabled throughout the day. An enhanced cleaning schedule is in place and all visits will be supervised to ensure hygiene requirements are followed. Handwashing reminders are provided throughout the school day.

### *Arrangements for break/lunchtimes*

Each bubble will use the playground as set out in the rota so that each group is kept separate. A staggered lunchtime will run to maintain social distancing.

### *Rewards and consequences*

Staff will use their professional judgement when rewarding pupils and dealing with difficult situations, given the changes to school routines and the learning environment. While restrictions are in place, a more flexible approach may be required. Staff will discuss any challenges they are facing with a member of the SLT/safeguarding team as required.

The school reserves the right to impose more significant sanctions for behaviours that could endanger the health or wellbeing of members of the school community. These behaviours may include, but are not limited to, coughing and/or spitting in order to cause harm or distress.

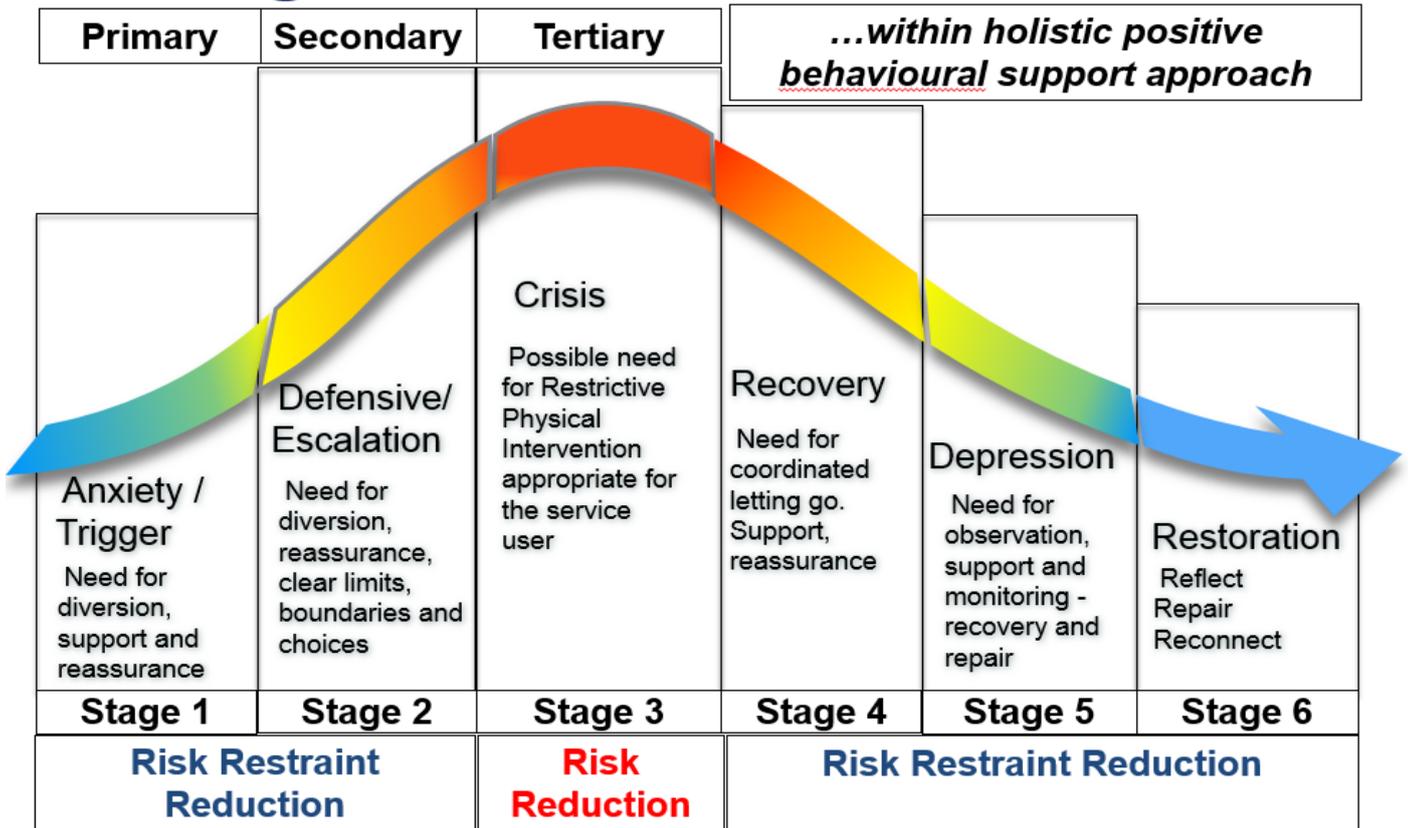
### *Exclusions*

Staff should be aware of certain behaviours being carried out in order to warrant a sanction/exclusion. If an exclusion does occur, re-integration meetings will take place via telephone or video call. They should take place before the child returns to school and consideration should be given to steps that will be taken by all parties to ensure that the child re-integrates successfully.

### *Stages of crisis and de-escalation strategies*

An overview of the 6 Stages of Crisis and ideas to support de-escalation can be found on page 7. The school's SENDCo has amended and distributed a revised 'behaviour script' to support staff when dealing with difficult situations.

# Six Stages of Crisis



## De-escalation Strategies

- Distraction
- Reassurance
- Verbal advice & support
- Humour
- Simple listening
- Success reminded
- Take-up time
- Giving space
- Planned ignoring
- Time-out
- Negotiation
- Limited choices
- Agreeing
- Supportive touch
- Acknowledgement
- Apologising
- Logical consequences
- Help scripts
- Removing audience
- Transfer adult